

**Santa Clara Valley Square Dancers Association, Inc.**  
**Board Meeting Minutes**  
**20 May 2001**

1. **Call To Order** - The meeting was called to order by Barry Binge at 1:41 PM in the Chateau LaSalle Clubhouse.
2. **Quorum Confirm** - A quorum was present. Those represented were: Barry & Sandy Binge, Jim Davis & Sue Lietz-Davis, Lloyd & Lorraine Hlavka, Randy Clarke, and Rosalie Burkhead.
3. **Optional Appointment of Parliamentarian** – None appointed.
4. **Excused Absences** – Mary Knoppe.
5. **Approval of Previous Minutes** – The 21 January minutes were corrected. A motion was made by Jim Davis and seconded by Randy Clarke to approve the corrected 21 January minutes. Motion passed. The 18 March minutes were corrected. A motion was made by Randy Clarke and seconded by Rosalie Burkhead to approve the corrected 18 March minutes. Motion passed.
6. **Treasurer's Report – Kindra Van Spyk** – The detailed Treasurer reports for March are Attachments 1 and 2 and the reports for April are Attachments 3 and 4. The Total Assets reported for 30 April 2001 are \$ 19,624.45. The current YTD Receipts are \$ 2,027.31 verses Expenses of \$ 2,604.71. A motion was made by Jim Davis and seconded by Randy Clarke to submit the Treasurer Reports to audit. Motion passed.

**7. Reports of Officers and Directors**

**President – Barry & Sandy Binge** – We attended, March Whing Ding, April newer Dancer Dance, Council Meeting in May, Dancing at the Fair for 5 Nights, class with Bows and Beaus, Gadabouts, Katydid's Dance in May, and marched in the Mountain View, Parade. California Square Dance Council yearly dues of \$100 are now payable. A motion was made by Jim Davis and seconded by Randy Clarke to pay the dues to Council. Motion passed. The council wants to make a Bylaws change to delete all references to the membership cards. Lloyd Hlavka made a recommendation and Rosalie Burkhead seconded that the Board recommend to the Delegates to approve the Bylaws change. Recommendation passed.

**First Vice-President – Vacant** –

**Second Vice President – Mary Knoppe** – Mary has been working on Dancing at the Fair. She has put together the schedule and distributed the parking passes.

This is the time of the year according to the Santa Clara Valley Square Dancers Association, Inc. bylaws we request each club to submit a current club roster listing members by name with address. Please indicate on the roster which members have paid their annual Membership/Insurance dues with another club and state that club by name. (Only one club needs to submit the dues.)

The Club Information Sheet has been provided to each club and should be returned with the club roster. Collect \$ 9.00 for each member, (\$ 6.25 for membership, \$ 2.75 for insurance.) Should the club membership dues fall below \$ 81.00, please pay the \$ 81.00 minimum. (This amount covers both membership and insurance. The minimum annual club membership is \$ 81.00 voted at the March 2001 Board/Delegate Meeting.)

Remember your caller; did you include insurance dues for caller and callers' partner in order to maintain their insurance "while dancing" coverage?

The rosters together with payment are due 1 June of each year, delinquent 31 July. Please be prompt! If you have any questions or comments please feel free to call: 650-941-3419 or E-Mail: [mbethkool@aol.com](mailto:mbethkool@aol.com) me. Mail the rosters, membership/insurance to the Santa Clara Valley Square Dancers Association, Inc., PO Box 61442, Sunnyvale, CA 94088-1442.

**Recording Secretary - Randy Clarke** – I am sorry that I have been out of town for the last two meetings, causing the minutes to be VERY delayed. I think I will now be available for the next several meetings. When I am home I dance regularly with the El Camino Reelers. I danced at the El Camino Reelers "The Prom" dance on Saturday, 19 May.

**Correspondence – Mary Knoppe** – Correspondence received between 14 March 2001 & 19 May 2001.

- Bank Statements – to Kindra Van Spyk.
- April and May Prompters.
- Public Storage April Invoice - to Kindra Van Spyk.
- Receipt for SJ Unified for Presidents Ball.
- Letter from High Sierra Camp.
- CA Franchise Tax 2000 Refund Check \$ 10.00.
- Public Storage May Invoice - to Kindra Van Spyk.
- Public Storage June Invoice -to Kindra Van Spyk.

**Directors**

Here is the list of which clubs for which each Director is responsible.

Rosalie Burkhead – Bachelor 'n Bachelorettes, Belle Swingers, Bows and Beaus, Charley's Angels, and Gadabouts.

Lloyd Hlavka – Curli Q's, Lucky Steppers, Spinning Wheels, Krazy Dazys, and Blossom Hill Cloggers.

Jim and Sue Davis – Carnival Twirlers, Silver Buckles, Top Cats, El Camino Reelers, Squares and Flares, and Square Hoppers.

- ❖ **Open Position –**
- ❖ **Rosalie Burkhead** – Visited the Bachelor 'n Bachelorettes Tuesday, 27 March. Went to SCVSDA Presidents' Ball 31 March. Visited Belle Swingers 4 April to collect Raffle Books. The 6 Books given to them. Went to the Bows and Beaus newer dancer hoedown 7 April. Visited the Bows and Beaus dancing 3 squares was party night. Got Chicken Hop Tickets to sell. Went to Circus Circus hoedown. Went to Belle Swingers to sell tickets. They were having graduation. 4 couples. Cinco De Mayo – Hoedown 5 May put on by Krazy Dazys. Don Lewis calling. Went to Spinning Wheels to sell ribbons for Ice Cream Fling Thing on 10 May. Danced at the Fair Wednesday night. Danced at the Jokers hoedown on 18 May.
- ❖ **Jim Davis and Sue Lietz-Davis** – Danced at the Jokers 50<sup>th</sup> Anniversary dance 19 May. Danced at the Spring Jamboree in Lodi, CA 12 May. California Square Dance Council Meeting 12 May. SCVSDA Whing Ding 31 March. Danced at the Fair 18 May. Danced with Top Cats, Bows and Beaus, Silver Buckles, Carnival Twirlers, El Camino Reelers. Attended El Camino Reelers Plus Class Graduation. Attended Stanford Quads Plus Class Graduation.
- ❖ **Lloyd Hlavka** – Danced Mondays with our beginner's class, approximately 30 in the class. Also danced one hour on Saturday with class members who needed extra experience. Marched in the Mountain View Parade. Spectators clapped and cheered with do sa do. Danced at Santa Clara County Fair, Presidents Ball Whing Ding, Jokers 50<sup>th</sup> Anniversary Dance, Circus Circus, and Black and White Ball.

### 8. Reports of Standing Committees

**45<sup>th</sup> Jubilee – Jim Davis and Sue Lietz-Davis** – Approval of: Secretary, Hospitality - Jeanne Gaskill, Youth Liaison - Carissa Powell, Vendor Chair - Kindra Van Spyk.

Top Ten Callers are:

Don Thomson	Andy Shore	Jim Osborne	Don Lewis	Kip Garvy
Harold Fleeman	Keith Ferguson	Larry Davenport	Gary Carnes	Charlie Brown.

The \$ 47.16 outstanding check from the 44<sup>th</sup> Jubilee has been cashed. The 45<sup>th</sup> Jubilee checking account balance is \$ 3,831.00. Thanks to all clubs for helping to get the Top Ten Caller Ballots done so quickly.

**Insurance - Mary Knoppe** – See 2<sup>nd</sup> Vice President's report.

### 9. Reports of Special Committees

**Bylaws – Jim Davis** – No Report.

**Calendar – Lorraine Hlavka** – I would like to have the clubs give me information for the SCVSDA 2002 calendar. I would like to have dates and locations for Hoedowns, names with telephone numbers of the club's contact person, any address changes and any caller or club location changes. My E-Mail address is [lhavka@earthlink.net](mailto:lhavka@earthlink.net).

**Dancing at the Fair – Mary Knoppe** – Some swingers for 2001 Dancing at the Fair were sold. Badge/swinger order(s) were also received. When the fair is over the requested items report will be formed. This listing will be sent to clubs for review for complete and accurate information. When the ordered items are delivered the contact will be made for payment and delivery. A motion was made by Rosalie Burkhead and seconded by Randy Clarke to pay an honorarium to Michael Westerman for his big help at the Fair. Without objection motion passed.

#### Attendance Recap:

Monday, 14 May – Blossom Hill Cloggers	25
Tuesday, 15 May – No scheduled dance session	
Wednesday, 16 May – Bows & Beaus, El Camino Reelers, Gadabouts, Krazy Dazys and Rafter Rockers	117
Thursday, 17 May – Spinning Wheels, Square Hoppers, Sunnyvale Singles	75
Friday, 18 May – Carnival Twirlers, Silver Buckles, Katydids, Silver Squares	<u>52</u>
For a 5-day total of:	269

**Public Relations – Vacant** - No Report

**Fiesta Dances – Kindra Van Spyk** – The June dance is not going to happen.

**Webmaster - Kindra Van Spyk** – The SCVSDA Web page URL is <http://www.glyphic.com/scvsda/>. John Sybalsky has been working on the site appearance and content. It has had a MAJOR transformation. If it has been a while since you last look take another look! There is a **LOT** of information available now.

### 10. Unfinished Business – None

**11. New Business** – The \$ 500.00 cash award for the 2002 State Convention went to Diane Manning who was actually in attendance from Cal Counties.

**12. Approval of Bills – Kindra Van Spyk** – Total Bills for this period are: \$ 1,071.96. A motion was made to pay the bills by Jim Davis and seconded by Rosalie Burkhead. Motion passed.

**13. Adjournment** – A motion was made by Randy Clarke and seconded by Rosalie Burkhead to adjourn the meeting at 2:34 PM. Motion passed.

Submitted Electronically, 27 May 2001  
By Randy Clarke, Recording Secretary

# Attachment 1

**Santa Clara Valley Square Dancers Association  
Financial Bank Activity report from 1 March through 31 March 2001**

**BANK OF AMERICA - GENERAL CHECKING ACCOUNT**

General Checking Beginning Balance 1 March 2001 \$ 3,598.25

**RECEIPTS**

03/31/2001 No receipts in March 2001 \$ 0.00

**Total Receipts**

**\$ 0.00**

**EXPENSES**

03/18/2001	316 Public Storage	April 2001	\$ 144.00
03/18/2001	317 Chateau LaSalle Social club	Meeting Donation	\$ 15.00
03/18/2001	318 Barry Binge	Reimbursement for State Council Attendance	\$ 200.00
03/18/2001	319 Jiffi Badges	Invoice # 30122	\$ 41.50
03/18/2001	320 The Prompter	Whing Ding Ad	\$ 60.00
03/18/2001	321 Void		\$ 0.00
03/24/2001	322 Mary Knoppe	General Expenses	\$ 23.86
03/24/2001	323 Jiffi Badges	Invoice # 30128	\$ 140.00
03/24/2001	324 Void		\$ 0.00
03/31/2001	325 California Square Dance Council	Insurance payment	\$ 10.80
03/31/2001	326 Mary Knoppe	Whing Ding Expenses	\$ 14.39
	327 To Be Written	Whing Ding Payment to school	\$ 0.00
03/31/2001	328 Santa Clara Callers Association		\$ 98.68

**Total Expenses**

**\$ 748.23**

**General Checking Ending Balance 31 March 2001**

**\$ 2,850.02**

**BANK OF AMERICA - GENERAL SAVINGS ACCOUNT**

Beginning Balance – 1 March 2001 \$ 2,356.08

Interest – March \$ 2.00

Ending Balance 31 March 2001 \$ 2,358.08

**BANK OF AMERICA - INSURANCE SAVINGS ACCOUNT**

Beginning Balance – 1 March 2001 \$ 550.85

Interest – March \$ 0.47

Ending Balance 31 March 2001 \$ 551.32

**BANK OF AMERICA - CD ACCOUNT – Maturity Date – 09 August 2001**

Beginning Balance - 1 March 2001 \$ 5,987.16

Rate 4.50% Estimated Interest – March \$ 24.00

Ending Balance 31 March 2001 \$ 6,011.16

**BANK OF AMERICA - CD ACCOUNT – Maturity Date – 15 October 2001**

Beginning Balance – 1 March 2001 \$ 7,263.72

Rate 4.74% Estimated Interest – March \$ 29.30

Ending Balance 31 March 2001 \$ 7,293.02

**45th JUBILEE ACCOUNT**

See separate financial report Carried as \$ 3,000.00 \$ 3,000.00

**TOTAL ASSETS – 45<sup>th</sup> Jubilee account EXCLUDED** **\$ 19,063.60**

## Attachment 2

### Santa Clara Valley Square Dance Association

#### Revenue and Expenses for Year to Date versus Budget: 31 March 2001

	Balance Forward 02.28.01	Current Transactions 03.31.01	Year to Date 03.31.01	Budget for 2000-2001	Year to Date vs Budget
<b>RECEIPTS</b>					
Convention Surplus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance Fees	\$ 79.75	\$ 0.00	\$ 79.75	\$ 1,650.00	\$ 1,570.25
Interest- CD	\$ 217.80	\$ 53.30	\$ 271.10	\$ 400.00	\$ 128.90
Interest- Insurance Acct	\$ 2.32	\$ 0.47	\$ 2.79	\$ 10.00	\$ 7.21
Interest- Savings Acct	\$ 7.73	\$ 2.00	\$ 9.73	\$ 100.00	\$ 90.27
Interest- Jubilee Acct.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	\$ 10.00
Jubilee Surplus	\$ 253.26	\$ 0.00	\$ 253.26	\$ 600.00	\$ 346.74
Membership Fees	\$ 168.75	\$ 0.00	\$ 168.75	\$ 3,750.00	\$ 3,581.25
Other	\$ 291.08	\$ 0.00	\$ 291.08	\$ 9.00	\$ 282.08
Whing Dings	\$ 0.00	\$ 0.00	\$ 0.00	\$ 2,800.00	\$ 2,800.00
Fiesta Dances May/September	\$ 390.00	\$ 0.00	\$ 390.00	\$ 800.00	\$ 410.00
<b>TOTAL RECEIPTS</b>	<b>\$ 1,410.69</b>	<b>\$ 55.77</b>	<b>\$ 1,466.46</b>	<b>\$ 10,229.00</b>	<b>\$ 8,762.54</b>
<b>EXPENSES</b>					
Calendars and Handouts	\$ 341.95	\$ 0.00	\$ 341.95	\$ 300.00	\$ 41.95
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00
Historian	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Inaugural Festivities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance	\$ 82.60	\$ 10.80	\$ 93.40	\$ 1,650.00	\$ 1,556.60
Operating	\$ 57.43	\$ 65.36	\$ 122.79	\$ 800.00	\$ 677.21
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149.00	\$ 149.00
PO Box & Safety Deposit Box	\$ 44.00	\$ 0.00	\$ 44.00	\$ 85.00	\$ 41.00
Professional & Auditor	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00
Public Relations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
Rent-Meeting Hall	\$ 45.00	\$ 15.00	\$ 60.00	\$ 400.00	\$ 340.00
State Council - Travel & Lodging	\$ 200.00	\$ 200.00	\$ 400.00	\$ 800.00	\$ 400.00
State Council – Hospitality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
State Council – Dues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Storage	\$ 542.00	\$ 144.00	\$ 686.00	\$ 1,700.00	\$ 1,014.00
Taxes and Filing Fees	\$ 30.00	\$ 0.00	\$ 30.00	\$ 20.00	\$ 10.00
Whing Dings	\$ 20.00	\$ 313.07	\$ 333.07	\$ 2,000.00	\$ 1,666.93
Youth Fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 75.00
Fiesta Dances May/September	\$ 493.50	\$ 0.00	\$ 493.50	\$ 1,200.00	\$ 706.50
<b>TOTAL EXPENSES</b>	<b>\$ 1,856.48</b>	<b>\$ 748.23</b>	<b>\$ 2,604.71</b>	<b>\$ 10,229.00</b>	<b>\$ 7,624.29</b>
<b>BALANCE</b>	<b>\$ 445.79</b>	<b>\$ 692.46</b>	<b>\$ 1,138.25</b>	<b>\$ Balanced</b>	<b>\$ 1,138.25</b>



## Attachment 4

### Santa Clara Valley Square Dance Association

#### Revenue and Expenses for Year to Date versus Budget: 30 April 2001

	Balance Forward 03.31.01	Current Transactions 04.30.01	Year to Date 04.30.01	Budget for 2000-2001	Year to Date vs Budget
<b>RECEIPTS</b>					
Convention Surplus	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance Fees	\$ 79.75	\$ 0.00	\$ 79.75	\$ 1,650.00	\$ 1,570.25
Interest- CD	\$ 271.10	\$ 62.46	\$ 333.56	\$ 400.00	\$ 66.44
Interest- Insurance Acct	\$ 2.79	\$ 0.45	\$ 3.24	\$ 10.00	\$ 6.76
Interest- Savings Acct	\$ 9.73	\$ 1.94	\$ 11.67	\$ 100.00	\$ 88.33
Interest- Jubilee Acct.	\$ 0.00	\$ 0.00	\$ 0.00	\$ 10.00	\$ 10.00
Jubilee Surplus	\$ 253.26	\$ 0.00	\$ 253.26	\$ 600.00	\$ 600.00
Membership Fees	\$ 168.75	\$ 0.00	\$ 168.75	\$ 3,750.00	\$ 3,581.25
Other	\$ 291.08	\$ 0.00	\$ 291.08	\$ 9.00	\$ 282.08
Whing Dings	\$ 0.00	\$ 496.00	\$ 496.00	\$ 2,800.00	\$ 2,304.00
Fiesta Dances May/September	\$ 390.00	\$ 0.00	\$ 390.00	\$ 800.00	\$ 410.00
<b>TOTAL RECEIPTS</b>	<b>\$ 1,466.46</b>	<b>\$ 560.85</b>	<b>\$ 2,027.31</b>	<b>\$ 10,229.00</b>	<b>\$ 8,201.69</b>
<b>EXPENSES</b>					
Calendars and Handouts	\$ 341.95	\$ 0.00	\$ 341.95	\$ 300.00	\$ 41.95
Dancing at the Fair	\$ 0.00	\$ 0.00	\$ 0.00	\$ 150.00	\$ 150.00
Historian	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Inaugural Festivities	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Insurance	\$ 93.40	\$ 0.00	\$ 93.40	\$ 1,650.00	\$ 1,556.60
Operating	\$ 122.79	\$ 0.00	\$ 122.79	\$ 800.00	\$ 677.21
Other	\$ 0.00	\$ 0.00	\$ 0.00	\$ 149.00	\$ 149.00
PO Box & Safety Deposit Box	\$ 44.00	\$ 0.00	\$ 44.00	\$ 85.00	\$ 41.00
Professional & Auditor	\$ 0.00	\$ 0.00	\$ 0.00	\$ 500.00	\$ 500.00
Public Relations	\$ 0.00	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00
Rent-Meeting Hall	\$ 60.00	\$ 0.00	\$ 60.00	\$ 400.00	\$ 340.00
State Council - Travel & Lodging	\$ 400.00	\$ 0.00	\$ 400.00	\$ 800.00	\$ 400.00
State Council – Hospitality	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
State Council – Dues	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100.00	\$ 100.00
Storage	\$ 686.00	\$ 0.00	\$ 686.00	\$ 1,700.00	\$ 1,014.00
Taxes and Filing Fees	\$ 30.00	\$ 0.00	\$ 30.00	\$ 20.00	\$ 10.00
Whing Dings	\$ 333.07	\$ 0.00	\$ 333.07	\$ 2,000.00	\$ 1,666.93
Youth Fund	\$ 0.00	\$ 0.00	\$ 0.00	\$ 75.00	\$ 75.00
Fiesta Dances May/September	\$ 493.50	\$ 0.00	\$ 493.50	\$ 1,200.00	\$ 706.50
<b>TOTAL EXPENSES</b>	<b>\$ 2,604.71</b>	<b>\$ 0.00</b>	<b>\$ 2,604.71</b>	<b>\$ 10,229.00</b>	<b>\$ 7,624.29</b>
<b>BALANCE</b>	<b>\$ 1,138.25</b>	<b>\$ 560.85</b>	<b>\$ 577.40</b>	<b>\$ Balanced</b>	<b>\$ 577.40</b>